

# Standard Solutions, Inc.

## 2015 Year-End Processing ("YEP") – Acceptance of Terms and Conditions

I have reviewed the information on Standard Solutions' YEP Service. I understand my firm is responsible for following the YEP process and forwarding the 1099-S electronic filing to the IRS in accordance with IRS deadlines. I understand that Standard Solutions will not provide YEP service until the fee for the the service is paid.

I understand there may be additional fees involved for processing and delivering the YEP 1099-S data. I agree to pay any such additional fees upon receipt of invoice, and agree that all fees must be paid before my filing data is delivered to me by Standard Solutions.

I understand that my filing may be subject to IRS-imposed fines and/or penalties for missing or incorrect data or late filing. I understand that my firm is solely responsible for the timeliness and accuracy of the filing and that my firm is solely responsible for any such fines and penalties.

Upon receipt of this form, Standard Solutions will proceed with your request. **Please mail** (do not fax) to: Standard Solutions, Inc. 110 Florence Street, Malden, MA 02148 (Attn: Cheryl Walsh).

I would like to participate in Year End Processing:

I have enclosed a check by **Jan. 15, 2016** for the early signup Basic Fee of \$395.00; or

Please invoice me for the Basic Fee at the regular rate of \$425.00.

Please also prepare my Seller 1099-S Forms for the additional charge of \$50.00 (enclosed).

### Must be signed by a principal/owner of the firm:

Print Name (Principal of Firm): \_\_\_\_\_

Signature (Principal of Firm): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### Information below must be filled out in its entirety:

Firm Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tax ID and TCC numbers  
must be supplied before  
the process can begin

Federal Tax ID Number: \_\_\_\_\_

IRS TCC Number: \_\_\_\_\_

Your Firm's YEP Contact Person: \_\_\_\_\_

Contact's Phone Number: \_\_\_\_\_

Contact's E-mail Address: \_\_\_\_\_